

REDEVELOPMENT AUTHORITY OF THE CITY OF BETHLEHEM
10 EAST CHURCH STREET; BETHLEHEM, PA 18018

THURSDAY, JANUARY 23, 2025 - 5:00 PM
TOWN HALL

AGENDA

A. MINUTES

1. Regular Monthly Meeting – September 26, 2024
2. Special Meeting – December 27, 2024

B. CASH REPORTS

1. Month Ended September 30, 2024
2. Month Ended October 31, 2024
3. Month Ended November 30, 2024
4. Month Ended December 31, 2024

C. COURTESY OF THE FLOOR

D. EXECUTIVE DIRECTOR REPORT

E. ITEMS REQUIRING BOARD ACTION

1. **REAFFIRM EMAIL VOTES**

- a. **USE PERMIT AGREEMENT – CHRISTMAS CITY VILLAGE** – Authorized the RDA to enter into a Use Permit Agreement with the Greater Lehigh Valley Chamber of Commerce, by and through its Downtown Bethlehem Association, for the use of the RDA portion of the Sun Inn Courtyard property as part of the Christmas City Village, scheduled for the period of October 28, 2024 through January 3, 2025.
 - b. **COOPERATION AGREEMENT** – Authorized the RDA to enter into a Cooperation Agreement with the Steelworkers Veterans, Memorial Association, Inc. pertaining to the expansion of the Steelworkers Veterans Memorial and the use of Local Share Account (LSA) funds which the RDA applied for on behalf of this project.
 - c. **PROPOSAL – ARCHITCTURAL SERVICES** – Authorized the RDA to accept a proposal from East Spruce, LLC for schematic architectural drawings of the renovation plans for the property located at 401-403 East Fourth Street / 405 East Fourth Street. These drawings were required to accompany a grant application submitted by the RDA to the Commonwealth Finance Agency.
2. **BLIGHTED PROPERTY REVIEW COMMITTEE (BPRC)** – The RDA is being asked to select a Board member to represent the RDA on the BPRC. This individual will replace the prior RDA representative who is no longer a Board member. The BPRC evaluates properties to determine if their condition meets the criteria to be certified as vacant and blighted. All properties, which require RDA involvement, have been certified by the BPRC. BPRC meetings are scheduled for 4:00 PM on the third (3rd) Tuesday of each month; however, meetings only occur when properties are identified for evaluation. This action can be done via motion.
3. **BANK SIGNATURE CARDS** – The RDA is in the process of updating its signature cards with Fulton Bank. As a result, Fulton has requested the updating of these signatures, to be reflected in the Fulton Bank account records, be authorized by the Board. This authorization can be approved via motion, as has occurred in the past when such updates have been made.

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- F. ANNUAL MEETING – 2025
 - 1. Election of Officers
 - 2. Re-appoint Solicitor
 - 3. Reaffirm meeting date / time

- G. GENERAL DISCUSSION

- H. ADJOURNMENT